

**Yellow Medicine County Board Meeting Minutes**  
**August 11, 2020**

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Greg Renneke, Glen Kack and Gary Johnson also present (via teleconference). Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson (via teleconference), Finance and Administration Deputy Ashley Soine (via teleconference) and Advocate Tribune reporter Jess Gorman (via teleconference). Commissioner Ron Antony was absent. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, the August 11, 2020 meeting of the Yellow Medicine County Commissioners was conducted in accordance with Minnesota Statutes 13D.021 – Meetings by Telephone or Other Electronic Means.

**Pledge of Allegiance**

**Approve Agenda 08-11-20-01** Motion by Commissioner Renneke and seconded by Commissioner Johnson to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda 08-11-20-02** Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the consent agenda items as follows: July 28, 2020 County Board meeting minutes; August 7, 2020 Special Board meeting minutes; consent for the Property & Public Services Director to enter into agreement with the MN Secretary of State's Office to be a deputy recount official for the 2020 election cycle; resignation of Brad Hermanson, Social Worker; Pharmacy Services Agreement with Thrifty Drug Stores, Inc.; resignation of Paul Olson, Heavy Equipment Operator; replace Heavy Equipment Operator; hiring of Franciska Phillippi as a part-time Assistant Custodian, her salary will be grade 4, step 1, her start date is August 12, 2020. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 08-11-20-03** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$87,145.73 Ditch Fund, \$82,405.19 Revenue Fund, \$15,135.73 Road & Bridge Fund, \$126,665.63 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Johnson reported on Upper Minnesota Valley Regional Development Commission, 6W Community Corrections, Revolving Loan Fund, Special Board meeting, update on Valley View Estates, update on storm damage from 8/8/20, update on Permit by Rule site, upcoming budget agenda discussion and food shelf designation update. Commissioner Renneke reported on Personnel Committee, Special Board meeting and Highway 67 meeting. Commissioner Kack reported on Revolving Loan Fund, Canby DAC, Safe Communities Coalition, RCRCA/Area II and Special Board meeting. Commissioner Berends reported on Special Board meeting, Supporting Hands Nurse Partnership and Pandemic Ad Hoc Committee.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

## **Regular Agenda**

**HRA Budget and Levy Request 08-11-20-04** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve Resolution #23-2020 which approves the special benefit tax levy of the Housing and Redevelopment Authority of Yellow Medicine County for fiscal year 2021 in the amount of \$60,000. Motion carried with all voting in favor.

Andy Sander, Highway Department, gave an update.

The board discussed the storm damage and clean-up process.

Lindsey Bruer, Cody Brand and Megan DeSchepper, MnDOT, gave an update on District 8's Ten-Year Capital Highway Investment Plan (CHIP) and the Highway 67 project.

**Labor Management Committee Operating Guidelines 08-11-20-05** Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the amended Labor Management Committee Operating Guidelines as presented. Motion carried with all voting in favor.

**CVSO Operational Enhancement Grant 08-11-20-06** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve Resolution #21-2020 which allows Kristofor Holien, VSO, to execute the County Veteran's Service Office Operational Enhancement Grant in the amount of \$7,500. Motion carried with all voting in favor.

The board recessed for break at 10:40 a.m.

The board reconvened at 10:47 a.m.

Commissioner Renneke left the meeting.

**May 15 Property Tax Due Date Penalty Waiver Requests 08-11-20-07** Motion by Commissioner Kack and seconded by Commissioner Johnson to deny the request from Scott and Wendy Hoepner (on behalf of Dorothy Hoepner) for the May 15<sup>th</sup> Property Tax Due Date Penalty Waiver. Motion carried with all voting in favor.

**Tree Removal on Tax Forfeited Property 08-11-20-08** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the low quote from Brian's Tree Service in the amount of \$1,900 for tree removal on tax forfeited property parcel 34-300-3705. One other quote was received. Motion carried with all voting in favor.

Commissioner Renneke joined the meeting.

Administrator Steinbach gave an update on the Pandemic Ad Hoc Committee.

**State of Emergency 08-11-20-09** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve Resolution #25-2020 which declares a State of Emergency from the August 8, 2020 severe storms in Yellow Medicine County. Motion carried with all voting in favor.

The board discussed future board meetings and decided to continue with the virtual meeting option at this time for regular meetings.

The board will hold a Special Board meeting to discuss the organizational budget on August 20, 2020 at 9:00 a.m. The meeting will be held virtually.

**Other Business** None

**Informational** Updated Prairie Waters Membership Pledge Request

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 08-11-20-10** Motion by Commissioner Johnson and seconded by Commissioner Renneke to adjourn at 11:12 a.m. Motion carried with all voting in favor.

Witness:



John Berends, Chair

Attest:



Angie Steinbach, County Administrator